



## State of Utah

JON M. HUNTSMAN, JR.  
*Governor*

GARY R. HERBERT  
*Lieutenant Governor*

## Department of Human Services

LISA-MICHELE CHURCH  
*Executive Director*

Office of Fiscal Operations

VAUGHN EMETT  
*Director*

THOMAS OBRAY  
*Director, Bureau of Internal Review and Audit*

## MEMORANDUM

**DATE:** July 6, 2006

**TO:** DHS Institutional Review Board:  
August Lehman: Division of Substance Abuse and Mental Health (DSAMH)  
Brenda Ahlemann: Division of Substance Abuse and Mental Health (DSAMH)  
Navina Forsythe: Division of Child and Family Services (DCFS)  
John DeWitt: Division of Juvenile Justice Services (DJJS)  
Jesse Soriano: U. of U., Medical/Health Sciences Center  
Frank Reese: State Hospital

**FROM:** Gary Franchina: Department of Human Services Institutional Review Board (DHS IRB) Chair, Bureau of Internal Review and Audit (BIRA)

**RE:** DHS IRB July Meeting

Our regularly scheduled IRB meeting will be held on Wednesday, July 12, 2006 at 9 a.m. in Room #212 of the Human Services Administration Building. Attached is a copy of the agenda and protocols for review. Please review the materials and be prepared to discuss them at the meeting.

If you have questions or need additional information, please contact me at 538-4109 or [gfranchina@utah.gov](mailto:gfranchina@utah.gov). I look forward to seeing you at the meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gary Franchina".

Gary Franchina, IRB Chair  
Utah Department of Human Services

Attachments